

# FRENCH SPECIAL ITER VISA or "PROMAE" VISA FOR INTERNS (MORE THAN A 6 MONTH DURATION ONLY)

ITER "PROMAE" visas are granted by the French Ministry for Europe and Foreign Affairs to Non-EU ITER interns, coming directly from overseas on to France for their ITER internship (for a duration longer than 6 months).

The PROMAE visa is free of charge, its delivery is faster and it exempts from work permit obligations.

## PROMAE VISA:

*D visa (long term)*

*ITER (CADARACHE)*

**PROMAE**  
(*Carte PROMAE à solliciter à l'arrivée*) = French residence card to request on arrival (via the WO)



*Visa for France (but also enables to travel within the Schengen space and back to your country)*

*3 month-duration for the visa (but followed by a French residence card on arrival)*

*Delivery date of the visa (can be different from the the visa starting date)*

## ELIGIBILITY:

The PROMAE visa is granted to **Non-EU ITER interns** if their internship lasts more than 6 months.

## APPLICATION PROCESS VIA THE WELCOME OFFICE:

1. The WO issues an invitation letter, called 'Note verbale' (valid for 3 months)
2. The WO sends the Note verbale to the Ministry for Europe and Foreign Affairs (MAE)
3. The MAE will then pass their agreement on to the French Consulate involved in the country of your residence for the delivery of the PROMAE visa
4. In the meantime, the WO will send a scanned copy of the Note verbale to you
5. You will arrange an appointment with the applicable French consulate
6. Once your PROMAE visa is obtained, please send a copy to the WO:

[welcome.office.admin@iter.org](mailto:welcome.office.admin@iter.org)

## DOCUMENTS & INFORMATION REQUIRED BY THE WO (for each applicant):

- Copy of valid passport (six month-validity at least after the planned date of your departure)
- Home address in your country + phone number + email address
- Confirmation of the city where you will make the visa application

*The personal information provided to the Agence ITER France (AIF) is stored in an electronic file and may be forwarded to the French Administration and/or the AIF's partner Relocation Company within the framework of the administrative assistance offered to the staff of the ITER Organization. This information will be kept in our files for 5 years after the end of your ITER contract. In accordance with Law 78-17 of January 6, 1978 amended by Law 2018-493 of June 20, 2018 relative to the personal data which implements Regulation on the Directive 95/46/EC (General Data Protection Regulation), you have the right to access and rectify your personal information by contacting the AIF.*



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## HOW TO MAKE AN APPOINTMENT FOR YOUR PROMAE VISA IN YOUR COUNTRY

*To avoid any inconvenience or delayed arrival, we recommend that you make the appointment well ahead of your planned departure date (you can apply up to 3 months before the intended departure date).*

**To make the appointment,** go to: [France-visas, the official visa website for France](https://france-visas.gouv.fr/)

According to the French consulate, you may have the choice to apply directly with **the Consulate visa department itself** or through a **Visa application center**.

For each applicant, please choose a **Long-stay visa** (you will have to complete a form). If you do not have any French address yet, you may indicate the **ITER postal address**.

On the application day, give **your planned date of departure** to determine the visa starting date.

## **DOCUMENTS USUALLY REQUIRED FOR THE VISA APPLICATION:**

- Copy of the valid Note verbale
- Copy of your ITER internship
- Your passport
- 1 or 2 photos
- All documents that may be required online by the Consulate (additional travel or family documents)

**TIME USUALLY REQUIRED TO OBTAIN YOUR VISA: 2 weeks** once you have had your appointment *(can vary according to the period and to the Consulate)*

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