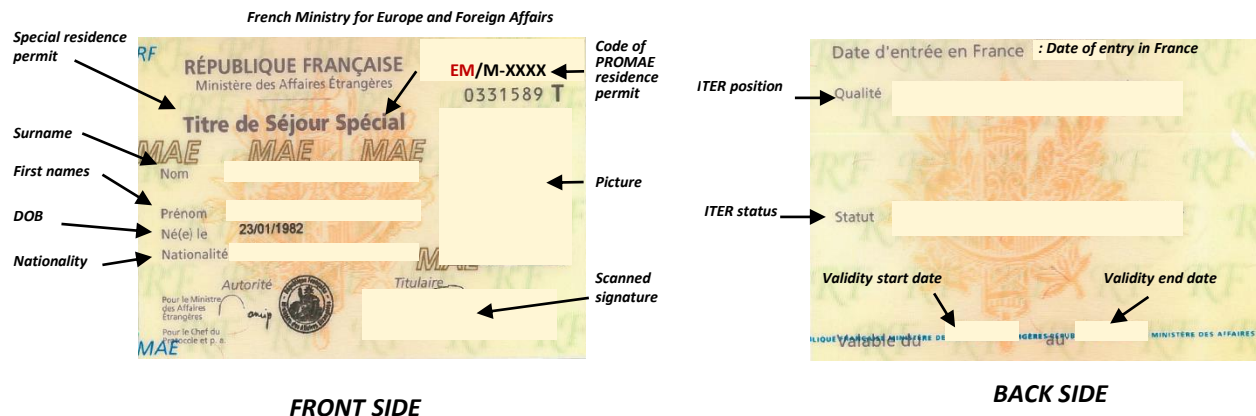


FRENCH SPECIAL RESIDENCE PERMIT or CARTE "PROMAE" (code « EM »)

French Special Residence Permits, "cartes PROMAE" are delivered by the French Ministry for Europe and Foreign Affairs to non-French ITER members.

The PROMAE residence permit is free of charge and it exempts from work permit obligations.



This permit IS NOT an Identity Card.

You must carry your passport with you at all times to prove your identity.

WITH THIS PERMIT YOU CAN:

- Reside in France for more than 6 months and work as an intern in France without any additional document
- Travel within the Schengen Space and go back to your country (the permit works as a visa).

VALIDITY & ELIGIBILITY:

- The first card is usually valid for 1 year. The Welcome Office will assist you for the renewal process (around 1 month before the expiry date). Note however that **holding a valid residence permit is the card holder's personal responsibility**. Renewed cards are for 2 years (validity may be shorter if passports have shorter validity).
- French Special Residence Permits are granted to non-French ITER members (Citizens who have a double nationality including the French citizenship, the Ministry for Europe and Foreign Affairs will only consider the French one. No special residence permit will be issued.).
- The residence permit should be returned to the Welcome Office at the end of the internship

The Special Resident Permit (with a code "EM") is a proof that benefits from a specific status which grants some facilitated working and immigration rights. The Special Resident Permit with an "EM" code does not grant you any other privileges and immunities (P&I).

CHANGE ON THE PERMIT:

- If your address changes, please provide us with a **new proof of residence** (utility bill < 3months or rental contract) and the **date of the move**, as we need to inform the Ministry (even if the address does not appear on the card).
- In case of change of name, status, nationality... you need to contact the Welcome Office so that the card may be updated.
- In case of loss or thief, please contact the Welcome Office for a duplicate

The personal information provided to the Agence ITER France (AIF) is stored in an electronic file and may be forwarded to the French Administration and/or the AIF's partner Relocation Company within the framework of the administrative assistance offered to the staff of the ITER Organization. This information will be kept in our files for 5 years after the end of your ITER contract. In accordance with Law 78-17 of January 6, 1978 amended by Law 2018-493 of June 20, 2018 relative to the personal data which implements Regulation on the Directive 95/46/EC (General Data Protection Regulation), you have the right to access and rectify your personal information by contacting the AIF.



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APPLICATION PROCESS VIA THE WO:

1. The Welcome Office will prepare the specific forms
 2. On your first working day, you will sign the forms.
 3. The WO will notify you when the French Special Resident Permit(s) is/are received.
- It takes on average 4/6 weeks to get the cards.

DOCUMENTS & INFORMATION REQUIRED BY THE WO :

- 3 passport photos
- Date of arrival in France
- 1 copy of passport & 1 copy of visa with the EU authority customs entry stamp

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