

## CHECK-OUT ACCOMMODATION LIST

In order to help you save unnecessary penalties and limit disagreements with your landlord when your exit inspection of your accommodation is carried out, you will find below a list of advice to follow.

- ☐ Leave at least a socket and a lightbulb for each light fixture
- ☐ Clean and descale the bathroom sink, tub, shower, kitchen sink, tiles and grout, seals and valves, flexible hose and shower head,... (with white vinegar or another product with the same effect)
- ☐ Do not leave anything in the refrigerator, in the bin, in the cupboards, and clean all of them properly,
- ☐ 48h before the definitive move out, empty, defrost and clean the freezer,
- ☐ Leave the appliances cleaned, unplugged with doors opened,
- ☐ Clean the vents and/or the ventilation in the kitchen, bathroom, toilets,...(gently vacuum them)
- ☐ Do a major cleaning of the apartment or house. Don't forget the floors, carpets, windows,...
- ☐ Vacate the premises of your personal belongings including the cellar, garage, attic, parking space, as well as the terrace and balcony.
- ☐ Mow the lawn if you have a yard and prune shrubs/bushes,
- ☐ If not handled yet, schedule the annual chimney sweeping and cleaning (certificate required) and the maintenance of the boiler (if applicable)
- ☐ Remove the satellite installation if carried out on your own initiative
- ☐ Collect and identify all the keys and remote controls which you have to give back
- ☐ Miscellaneous
- ✉ Cancel your Internet subscription, electricity, water, gas contracts, mobile phone, ...
- ✉ Forward your postal mail

**THESE TIPS SHOULD HELP YOU TO RECOVER ALL OF YOUR DEPOSIT**

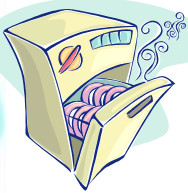
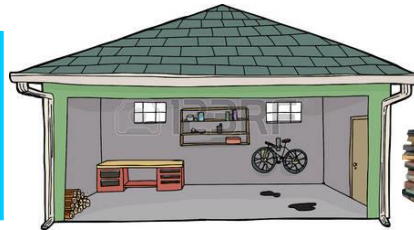


In order to help you, and limit your disagreements before your final departure, you will find below a list of useful tips (48h before leaving)



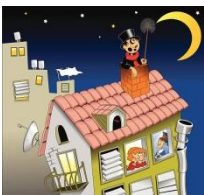
*Take the rubbish out and clean the cupboards*

*Clean out and sweep the floor of the cellar, attic, garage and any other separate buildings which are part of the property, (garden shed, terrace, garden, empty pots...)*



*Make a thorough cleaning of all household appliances and ventilations ;  
also unplug appliances and leave the doors open*

*Collect and identify all the keys, "vigik", bip and all other remote controls to give back. Give the access codes and cellar, parking localization,...*



*Give the annual chimney sweeping and boiler maintenance certificates (if applicable)*

*Forward postal mail (taxes, bank...) and terminate, electricity, water, gas, telephone/mobile and internet contracts one month before leaving*



If you need cleaning assistance when you leave your accommodation, there are some cleaning companies that you can request:



**Nera Propreté Provence**

**Aix-Les Milles**

E-mail : [nera.provence@nera.fr](mailto:nera.provence@nera.fr)  
Adresse : 380, rue Jean de Guirmand  
Pôle d'activité d'Aix-en-Provence  
13290 LES MILLES  
Tél : 04.42.24.46.15



**Nera Propreté Provence  
Manosque**

E-mail : [nera.provence@nera.fr](mailto:nera.provence@nera.fr)  
Adresse : Z.I. St Maurice  
04100 MANOSQUE  
Tél : 04.92.87.57.93



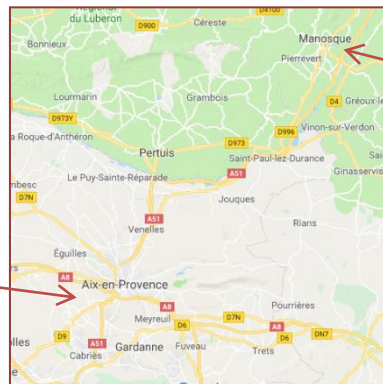
**Jess Nettoyage**

E-mail : [jess.nettoyage@gmail.com](mailto:jess.nettoyage@gmail.com)  
Adresse : 2 impasse des Epines  
04860 PIERREVERT  
Tél : 06 66 26 00 38



**PH+ Propreté**

Adresse : 1140 rue André Ampère  
13594 AIX EN PROVENCE  
Tél : 06 15 11 65 50



**PH+ Propreté**

Adresse : 211 Allotment Bastides D'Elie, 04100 MANOSQUE  
Tél : 06 22 34 65 35





If you encounter problems with your landlord when you leave your accommodation.

**GRAPHÈNE AVOCATS** is a law firm dedicated to real estate law

its expertise and its “know-how”, intervenes to resolve outstanding problems.

Assistance scope:

At the end of the rental contract, **GRAPHÈNE AVOCATS** can assist you with issues that may arise:

- notice period,
- return period for the deposit,
- the outcome of the work done by the tenant,
- consequences of any damage,
- ...



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